



Minutes

Village of Tahsis

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<b>Meeting</b>	<b>Regular Council</b>
<b>Date</b>	<b>Tuesday July 5, 2016</b>
<b>Time</b>	<b>7:00 PM</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers</b>

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**Present** Mayor Jude Schooner - Chair  
Councillor Randy Taylor  
Councillor Brenda Overton  
Councillor Kathy Bellanger  
Councillor Louis Van Solkema

**Staff** Mark Tatchell, Chief Administrative Officer  
Gabe Gagnier, Director of Infrastructure and Operations  
Janet St-Denis, Assistant Financial Officer

**Public** 7 Members of the public including John Waring, RPF & Kendry Mercier, RPF from Western Forest Products.

**A. Call to Order**

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

**B. Introduction of Late Items**

None.

**C. Approval of the Agenda**

**Overton /Taylor: VOT 243/2016**

**THAT** the Agenda for the July 5, 2016 Regular Council meeting be adopted as amended, moving New Business Item M5 WFP- "The Fence Project" up to Business Arising.

**CARRIED**

**D. Petitions and Delegations**

None.

#### **E. Public Input # 1**

A member of the public expressed an interest in the MARR (Major Appliance Recycling Round Table) and wondered how Tahsis could partake. There was also a question posed as to when the official commissioning of the well would take place. She was informed by staff that the well was currently operating. A member of the public provided comments on the potential fence options for the former Cedar Mill provided by Western Forest Products Inc.

#### **F. Adoption of the Minutes**

##### **1 Overton / Van Solkema: VOT 244/2016**

Council Taylor was not present at the June 21st Council Regular Council meeting. The Minutes should be amended to reflect this.

**THAT** the Regular Council Meeting Minutes from June 21, 2016 be adopted as amended.

**CARRIED**

#### **G. Rise and Report**

**1** None.

#### **H. Business Arising**

##### **WFP: The Fence Project**

WFP reviewed the potential fence options for the former Cedar Mill Site. There was a discussion on the height of the fence in relation to the objectives of the fence. WFP described fence design elements to handle weather, especially wind. There was also a general discussion about the maintenance of the fence and landscaping between the fence and the road itself.

Council indicated their preference for option 5 (solid cedar fence-horizontal boards) and directed staff to communicate this through a local blog.

#### **I. Unfinished Business**

None.

#### **J. Council Reports**

**Mayor Schooner (written report)**

Good evening,

Though I was in attendance at the SRD First Nations Committee meeting, the SRD Municipal Services Committee meeting and the Strathcona Regional District Board meeting there is not a lot to report at this time as many agenda items were housekeeping in nature or referred to staff for further information. One item of note from a report on the Climate Action Revenue Incentive Program (CARIP) is that the Village of Tahsis, being participants in the BC Climate Action Charter can achieve further credits in our Climate Action Goals with “organic diversion”. This could be considered to be another good reason for council to look at organic waste diversion from the landfill.

I also attended the “Community Unity Trail” meeting at the Unity House in Tsaxana hosted by the Mowachaht Muchalaht which was another productive meeting. I am relying on Councillor Taylor to provide more reporting tonight on that meeting as he was in attendance and will do, as always, a more thorough report.

I was delighted to attend the Tahsis Artisan’s Co-op grand opening as I always pack a cheque book when I go there, as there are so many wonderful products to purchase. I also went down to the see “THE LOCAL” cabinet grand opening, but was too early. Lovely cabinet – well done everyone involved!

And just as a finishing item: Thank you to everyone that made the Canada Day festivities at the Info Center/ Museum such a resounding success. I think it was one of the best attended Canada Day celebrations I have ever attended. Though many were involved I would like to do a “special shout-out” to Maureen Roth who was the main organizer of the event.

**Councillor Overton:** No report.

**Councillor Van Solkema:** No report.

**Councillor Bellanger** (written report)

Good Evening Mayor and Council.

Well summer is here and I've noticed a lot of new faces, walking, driving and moving about Tahsis. I'm glad we have been on the band wagon of trying to clean the Village up. I was happy to see on my walk to the dump that the burn pile has been chipped and some of the crew were about picking up the garbage around the electric fence, keeping it clean. I had a full house this long weekend and of course they were sad to see the Church had burned down but also commented if it was going to stay that way. I couldn't reply with a no. I just said it was a start. I did not make it to the Canada Day celebration as I was waiting for my crew to show up but I'm glad the Museum/ Information Center is now open. I do have to get there and take a look around again and pick up a couple of maps as I am bad at remembering streets. I can tell you where a person lives, but not the name of the street. It would also be nice instead of my bad 2 left directions (not always knowing my right from my left). I'm not even su

**Councillor Taylor**

Report to Council, July 4th, 2016:

Good evening

On June 28th, along with Mayor Schooner and our CAO Mark Tatchell, I attended a Community Unity Trail Working Group Meeting at the House of Unity in Tsaxana. Many thanks for the fine hospitality to our hosts.

The prime focus of the meeting was the discussion of proposed trail routes and the consensus was that the more central and shortest, comprised of mainly existing forestry road surfaces free of stream crossings and relatively free of sensitive eco areas, appears to be favored, although not by me. The Campbell River ATV Club will scout the proposed route sometime this month and if the 'unknown' portion is impassable due to steep grade a more southerly and longer route will be the default. 43 Wilderness Solutions has been contracted to begin assessment of the selected route beginning in August with a completion date for the assessment of September 30th. Ben Gibbon spoke on how the assessment is made using positive and negative rankings.

Both 1st Nations involved spoke to the importance of proper signage and mapping, utilizing proper 1st Nations names throughout their traditional territory as well as the need for respect of any and all culturally sensitive areas and the imperative of communicating that importance to all trail users effectively.

Michael McGee spoke to the good fit this project has with the Mowachaht/Muchalaht tourism strategy they are currently developing for the Nootka Sound region. Hopefully I'll have more to report on that by early winter.

We have hit a bit of a snag in terms of getting ATV's to local services due to an unexpected change in the Regulations under the Motor Vehicle Act. I would encourage Council to prepare a resolution to the UBCM addressing the negative aspects of that change and how once size fits all thinking always seems to add one more nail to the rural community coffin.

Respectfully submitted,  
Randy Taylor

**Van Solkema/ Taylor: VOT 245/2016**

**THAT** the Council reports be received.

**CARRIED**

**Van Solkema/ Bellanger: VOT 246/2016**

**THAT** staff write a letter to Minister Stone the Minister of Transportation and Infrastructure with regards to the regulation changes to the ORV Act and the affect that it will have on the Village with regards to the development of the trail project and **THAT** staff also put forward a resolution at UBCM to amend the OFF Road Vehicle Act to allow local governments to regulate ATV's within the municipality through Bylaws.

**CARRIED**

**K. Bylaws**

**Council Procedural Amendment Bylaw No. 586, 2016**

**Van Solkema/ Overton VOT: 247/2016**

**THAT** Procedural Amendment Bylaw NO. 586, 2016 be giving a third reading.

**CARRIED**

**L. Correspondence**

**1 UBCM Re: 2015 Resolutions**

**2 Tahsis Community Garden Society**

**3 Major Appliance Recycling Roundtable**

**4 CUPW: Re Federal government reviewing our public postal services**

**5 USW: District 3, Western Provinces and Territories**

**Van Solkema/ Taylor: VOT 248/2016**

THAT the Correspondence Items 1,2 and 5 be received.

CARRIED

**3 Major Appliance Recycling Roundtable**

Staff provided information on the current process of recycling major appliances. A brief discussion on recycling opportunities followed.

**Overton/ Bellanger: VOT 249/2016**

THAT the Major Appliance Recycling Roundtable Report be received.

CARRIED

**4 CUPW: Re Federal government reviewing our public postal services**

**Overton/Bellanger: VOT 250/2016**

THAT CUPW report be received.

CARRIED

Staff was directed to put the contact information for the "Canada Post Review" on the Village's website so people can give their opinions.

**Taylor/ Overton: VOT 251/2016**

THAT the Village of Tahsis support the addition of financial and banking services at Canada Post or at a minimum urge the Government of Canada to establish a task force to determine how to deliver new financial and banking services through Canada post.

CARRIED

**M. New Business**

**1 Statement of Financial Information (SOFI) Report**

**Overton/ Van Solkema: VOT 252/2016**

THAT the 2015 SOFI report be received.

CARRIED

**Overton/ Taylor: VOT 253/2016**

THAT the 2015 Statement of Financial Information (SOFI) Report be adopted as presented.

CARRIED

**2 Well Operating Permit Terms and Conditions (VIHA)**

**Taylor/Bellanger: VOT 254/2016**

**THAT** the well operating permit terms and conditions be received.

**CARRIED**

**Bellanger/Overton: VOT 255/2016**

**THAT** the well operating permit terms and conditions be adopted as presented.

**CARRIED**

**3a Building Inspection Reports (Hangar Building)**

**Overton/ Van Solkema: VOT 256/2016**

**THAT** the building inspection report for the Hangar Building be received.

**CARRIED**

Staff was directed to have a conversation with Doug Rodgers regarding alterations that were made by Rodgers and what they may need to do to bring it back to code.

**3b Building Inspection Reports (Old Fire Hall)**

**Overton/ Bellanger: VOT 257/2016**

**THAT** the building inspection report for the Old Fire Hall be received.

**CARRIED**

There was a discussion of the current condition of the Old Fire Hall and the recommendation to install temporary support to the compromised walls to keep the building stable.

**4 Report to Council Re: Tahsis Days Silent Auction**

**Overton/ Bellanger: VOT 258/2016**

**THAT** the report to council on the Tahsis Days Silent Auction be received.

**CARRIED**

**Van Solkema/ Taylor: VOT 259/2016**

**THAT** Council approve the donation of an annual parking pass, a "pool party" and a Recreation Centre pool table for the 2016 Tahsis Days Silent Auction.

**CARRIED**

**N. Public Input #2**

A member of the public emphasized the importance of building inspections.

**Public Exclusion**

**Overton/ Bellanger VOT 260/2016**

**THAT** that the meeting is closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality.

**CARRIED**

**Recess**

**Overton/ Taylor: VOT 261/2016**

**THAT** the regular Council recess to go into the in camera meeting.

**CARRIED**

**Reconvene:**

**Overton/ Bellanger: Vote 266/2016**

**THAT** the Regular council meeting reconvene at 9:31 p.m.

**CARRIED**

**Rise and Report:**

None.

**O Adjournment:**

**Overton/ Taylor: VOT 266/2016**

**THAT** the meeting adjourn at 9:32 p.m.

Certified Correct this

2nd August 2016

  
Chief Administrative Officer





Minutes

Village of Tahsis

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<b>Meeting</b>	<b>Regular Council</b>
<b>Date</b>	<b>Tuesday June 21, 2016</b>
<b>Time</b>	<b>7:00 PM</b>
<b>Place</b>	<b>Municipal Hall - Council Chambers</b>

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**Present** Mayor Jude Schooner - Chair  
 Councillor Randy Taylor  
 Councillor Brenda Overton  
 Councillor Kathy Bellanger  
 Councillor Louis Van Solkema

**Regrets** Councillor Randy Taylor

**Staff** Mark Tatchell, Chief Administrative Officer  
 Amit Sharma, Deputy Chief Finance Officer  
 Gabe Gagnier, Director of Infrastructure and Operations  
 Janet St-Denis, Assistant Financial Officer

RCMP Officers- Chris McGee and Tony Palmer

**Public** 2 Members of the public.

**A. Call to Order**

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

**B. Introduction of Late Items**

None.

**C. Approval of the Agenda**

**Overton /Bellanger: VOT 224/2016**

**THAT** the Agenda for the June 21, 2016 Regular Council meeting be adopted as presented

**CARRIED**

**D. Petitions and Delegations**

None.

**E. Public Input # 1**

None.

**F. Adoption of the Minutes**

**1 Overton / Van Solkema: VOT 225/2016**

**THAT** the Regular Council Meeting Minutes from June 7, 2016 be adopted as presented.

**CARRIED**

**3 Overton/ Bellanger: VOT 226/2016**

**THAT** the Committee of the Whole Meeting Minutes from June 13, 2016 be adopted as presented.

**CARRIED**

**G. Rise and Report**

**1 Seasonal Parking - Princess Victoria View and overflow parking.**

Staff to prepare a friendly letter to all households and businesses reminding vehicle owners of the Village's parking bylaws with special attention to ensure right of ways for emergency vehicles.

**Bellanger: COW 34/16**

**Landfill Diversion and Recycling**

Direction to staff to prepare a letter to all businesses encouraging them to recycle as much as possible and providing them with information regarding the lifecycle of the Village's landfill.

**H. Business Arising**

None.

**I. Unfinished Business**

**Draft Procurement Policy for Council's consideration**

**Van Solkema/ Overton: VOT 227/2016**

**THAT** the Procurement Policy would take effect today.

**CARRIED**

**J. Council Reports**

**Mayor Schooner (written report)**

Good evening,

At the Strathcona Regional District (SRD) meeting, the Board supported a motion that the SRD is seeking further information regarding the Addition to Reserve (ATR) by the Tlowitsis First Nation and that those concerns be addressed by both Indigenous and Northern Affairs Canada (INAC) and the Ministry of Aboriginal Relations and Reconciliation of BC.

Also a motion was passed " THAT the Tlowitsis Nation be advised that the Regional District wishes to continue efforts to build a more positive relationship and understanding of Tlowitsis future plans, and

THAT the Regional District is willing to hold further discussions around the potential for bylaw harmonization and mutually beneficial service arrangements should the reserve proposal proceed."

The Comox Strathcona Waste Management meeting saw directors supporting contract awards for a variety of projects including bird control, recycling depot services other than MMBC (Multi Material BC) depots, CSWM Educators, etc. There was a direct award of half a million dollars given for management and construction for landfill cell 1 for the Comox Valley landfill. I voted against this particular contract feeling that a RFP would have been more appropriate.

At the Comox Strathcona Regional Hospital District (CHRHD) Board meeting I put forward a motion that staff and the Chair would approach other Regional Districts, municipalities and stakeholders within the regional catch basin of the population using the medical facilities, to see if there was an appetite for a tax requisition to cover the cost of parking at the new hospitals. If a tax requisition was approved as a new service/function just with both the SRD and CVRD, Tahsis would see approximately \$5 per year additional tax per household. The challenge with the parking is that it generates a million dollars of revenue each year that in turn offsets the maintenance cost of the facility of \$8.9 million.

The afternoon at the hospital board was spent with Island Health representatives and directors having dialogue on the future role and responsibilities of the CSRHD Board. I certainly took the opportunity to bring up "rural outpatient accommodation" and would suggest that council write a letter in the near future expressing this community's needs for such a facility to remind Island Health and others of our advocacy.

Thursday also saw my attendance at the Island Coastal Economic Trust 10<sup>th</sup> anniversary celebrations at the Vancouver Island University Marine Field Station in Deep Bay. Our CAO, Mark Tatchell attended the day events which included panels discussing the most successful initiatives such as aquatic centers and aquariums, the Sunshine Coast and Wild Pacific Trail, and how to raise funding. We dined on a lovely 3 course meal featuring seafood and were gifted with a tin of hot smoked sturgeon which was delicious. Videos encompassing the sessions will be produced in the near future that we can share with council and the "Community Unity Trail" members.

I have confirmed that our MP Rachael Blaney will be here on the 17<sup>th</sup> of July for Tahsis Days and the raising of the Mowachaht Muchalaht First Nation flag at the cenotaph on Sunday the 17<sup>th</sup> at 11 a.m. I encourage all of council to be present at that time.

**Councillor Overton: Verbal Report**

Two weeks ago Sharon approached her about running the raft race for Tahsis Days. "Yes", she will be running the race and she will also be attending the next Tahsis Days planning meeting and providing the details with respect to the rules and regulations of the raft race.

**Councillor Van Solkema: Verbal Report**

No report on the NSWS meeting as he accidentally missed it as he had the dates crossed in his day timer. Councillor Van Solkema also gave thanks to the Village staff for "doing what they can with what they got" (referring to the patches on the roads).

**Councillor Bellanger (written report)**

Good Evening Mayor and Council.

I have to say the past two weeks have flown by for me. I do apologize that I did not make the hatchery barbeque nor did I get to the Navy ship. Personal life just seemed to take over. I am not sure about the dates but I do believe that the U Chuck is going to be stopping by with a group for the Artisan Shop and again I know I sound like a broken record but the dandelions are knee high along the pedestrian sidewalks and I know that there is only so much manpower but it is very noticeable for when tourists come walking around through the community. The patch work on the roads is great. I have heard many people talk about this and are very happy that there are no more dips. I also wanted to say happy Aboriginal Day.

**Councillor Taylor**

No report

**Overton/ Bellanger: VOT 228/2016**

**THAT** the Council reports be received.

**CARRIED**

**K. Bylaws**

**L. Correspondence**

**1 NSEDC Financial Statements**

**Overton/ Bellanger: VOT 229/2016**

**THAT** the NSEDC 2015 Financial Statements be received.

**CARRIED**

**Overton/ Van Solkema: VOT 230/2016**

**THAT** the NSEDC 2015 Audited Financial Statements be approved as presented.

**CARRIED**

**M. New Business**

**1 RCMP Police Statistics**

There was a brief discussion. RCMP Officers McGee and Palmer addressed some questions/ concerns.

**Overton/ Bellanger: VOT 231/2016**

**CARRIED**

**THAT** the RCMP Police report be received.

**2 Re: Donation Request- Lifeguard Outreach Society**

**Overton/Bellanger: VOT 232/2016**

**THAT** the letter be received.

Staff was directed to write a letter to the Outreach Society thanking them for the program and referencing the donation that had already been made at SRD on the Village's behalf.

**Recess**

**Bellanger/Overton: VOT 233/2016**

**THAT** Council take a brief recess.

CARRIED

Reconvene

**Bellanger/Overton: VOT 234/2016**

THAT Council reconvene.

CARRIED

**3 Procedural Amendment Bylaw No. 586, 2016**

**Van Solkema/Overton: VOT 235/2016**

THAT Procedural Amendment Bylaw No. 586, 2016 be now introduced and read a first time.

CARRIED

**Van Solkema/Overton: VOT 236/2016**

THAT Procedural Amendment Bylaw No. 586, 2016 be given a second reading.

CARRIED

N. Public Input #2

A member of the public mentioned that the U Chuck was coming on Friday. Also, the Artisan Co-op is opening this Friday. Lastly, thanks was giving to the RCMP for their increased visibility.

Public Exclusion

**Overton/ Bellanger VOT 237/2016**

THAT that the meeting is closed to the public in accordance with section 90 (1)(j) of the Community Charter- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

Recess

**Overton/ Bellanger: VOT 238/2016**

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Certified Correct this

5th Day of July 2016





**VILLAGE OF TAHSIS**

**BYLAW No. 586, 2016**

**BEING A BYLAW TO AMEND THE VILLAGE OF TAHSIS COUNCIL PROCEDURE BYLAW (CONSOLIDATED TO MARCH 2014), No. 495, 2004**

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WHEREAS it is deemed to be in the public interest to amend the Village of Tahsis Council Procedure Bylaw No. 495, 2004 to correct section and sub-section references;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Council Procedure Bylaw No. 496, 2004 as follows:

12. (4) Despite section 12(1), the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 10 may expel or exclude from a Council meeting, a person in accordance with section 24(9).
17. (1) Subject to section 6(1) and 7(2) prior to each Council meeting, the Corporate Officer must prepare Agenda setting out all the items for consideration at that meeting, noting in short form a summary for each item on the agenda.
23. (2) When the presiding member is required to decide a point of order
  - (a) The presiding member must cite the applicable rule or authority if requested by another Council member;
  - (b) Another member must not question or comment on the rule or authority cited by the presiding member under subsection (2)(a); and
  - (c) The presiding member may reserve the decision until the next Council meeting.
24. (9) If a member does not adhere to subsection (8), the presiding member may order the member to leave the member's seat, and
  - (a) If a member refuses to leave, the presiding member may cause the member to be removed by a peace officer from the member's seat, and
  - (b) If the member apologizes to the Council, Council may, by resolution, allow the member to retake the member's seat.



Citation

1. This bylaw may be cited for all purposes as the "Council Procedure Amendment Bylaw No. 586, 2016."

READ a first time this	21 <sup>st</sup>	day of June, 2016
READ a second time this	21 <sup>st</sup>	day of June, 2016
READ a third time this	5 <sup>th</sup>	day of July, 2016

Reconsidered, Finally Passed and adopted this 2<sup>nd</sup> day of August, 2016

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.586, 2016 duly passed by the Council of the Village of Tahsis on this 6<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
CORPORATE OFFICER

June 16, 2016

Mayor Judith Schooner  
Village of Tahsis  
Box 219  
Tahsis BC V0P 1X0



Dear Mayor Schooner:

**Re: 2015 Resolutions**

Please find attached the provincial response to the 2015 resolution(s) put forward by your Council and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Chair Al Richmond  
President

*Enclosure*

Whereas health care services for smaller, rural and remote communities witness the transportation of patients to hospitals in larger urban centres by ambulance and those patients, once discharged, must make other arrangements to return to their communities and therefore require temporary accommodation;

And whereas a broad spectrum of patients from remote communities undergoing chemotherapy treatment, day surgery, child birth, and the like, are also in need of temporary accommodation; and given that BC Ministry of Health goals include the key action to “work with rural communities, including First Nations, to implement a renewed approach to providing quality health care services across rural and remote areas”:

Therefore be it resolved that UBCM appeal to the provincial government to make every effort in providing support, whether through direct funding, initiatives or policy, to organizations that are undertaking the development of lands and other hard assets in the establishment of rural out-patient accommodation.

**Convention Decision:** **Endorsed**

### Provincial Response

#### **Ministry of Health**

*The Ministry of Health (the Ministry) recognizes the challenges that face British Columbians who live in rural and remote areas in accessing health care services, and is committed to improving health outcomes for rural populations. As noted in the Ministry’s policy paper Rural Health Services in BC: A Policy Framework to Provide a System of Quality Care, three specific service challenges stand out in the context of rural and remote communities: ensuring access to quality primary care services; ensuring pathways to accessing specialized perinatal, medical, and surgical services when they are required; and, how best to support aging in place.*

*The Ministry is working with health authorities to structure their services more consistently for the rural and remote areas across the health authorities and to outline pathways for patients that enable access to higher levels of care in larger population centres. The Ministry is also working with health authorities to enable local community level partnerships between local health authority leadership, physicians, health professionals, patients, caregivers and community leaders to design Integrated Primary and Community Care Practices across rural and remote communities.*

*While it is not feasible to cover all medically related travel costs, there are a number of programs and services that are designed to help patients with their medical transportation and accommodation needs in the region, including:*

- *The Travel Assistance Program, which helps alleviate some of the transportation costs for eligible BC residents who must travel within the province for non-emergency medical specialist services not available in their own community.*
- *The BC Family Residence Program, which provides accommodation assistance to enable families to stay together when their child requires medical care at BC Children’s Hospital or Sunny Hill Health Centre for Children, including premature babies and newborns with other health concerns. Enhanced travel assistance is also provided through ground transportation for children and air transportation for patients of all ages.*
- *Health Connections, a regional medical travel assistance program implemented by four regional health authorities, which provide transportation options to help reduce costs for rural residents.*
- *Accommodations made available by a number of charitable and non-profit organizations, such as:*
  - *Canadian Cancer Society Lodges in Vancouver, Vancouver Island, Southern Interior and Prince George;*
  - *Happy Liver Society for accommodation needs to liver transplant patients and their families;*
  - *Kidney Suites offered by the BC & Yukon branch of the Kidney Foundation of Canada for renal patients and their loved ones;*

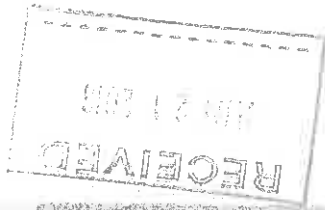
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Tahsis Community Garden Society

8 G Rugged Mountain Road

PO Box 218

Tahsis BC VOP 1X0



June 20, 2016

Village of Tahsis  
PO Box 219  
Tahsis BC VOP 1X0

Dear Mayor and Council:

It has come to the attention of the Tahsis Community Garden Society that Village of Tahsis approval has been sought with reference to Society members selling community garden grown produce at 'The Local' market stand. Please note that this market stand is an independent effort by other people in the community, and *not* a Society initiative.

As a Society, we are deemed as non profit by the Province. Any funds or profits must be used only for purposes of the Society itself, ie fundraising. This information was provided to Brenda Lenahan, who was a guest at our April General Meeting, recorded in the minutes and distributed to all garden society members.

We ask that any reference to the Tahsis Community Garden Society as part of the trial market stand be removed so as not to adversely affect our standing as a Society, and our ability to successfully apply for future grants, or grants in aid. Thank you.

Sincerely,  
TAHSIS COMMUNITY GARDEN SOCIETY

Janet Kirsop, President

cc: M. Tatchell, CAO



# VOLUNTARY PROCESSING STANDARD FOR RECYCLERS OF MAJOR APPLIANCES

PS01



## PREAMBLE

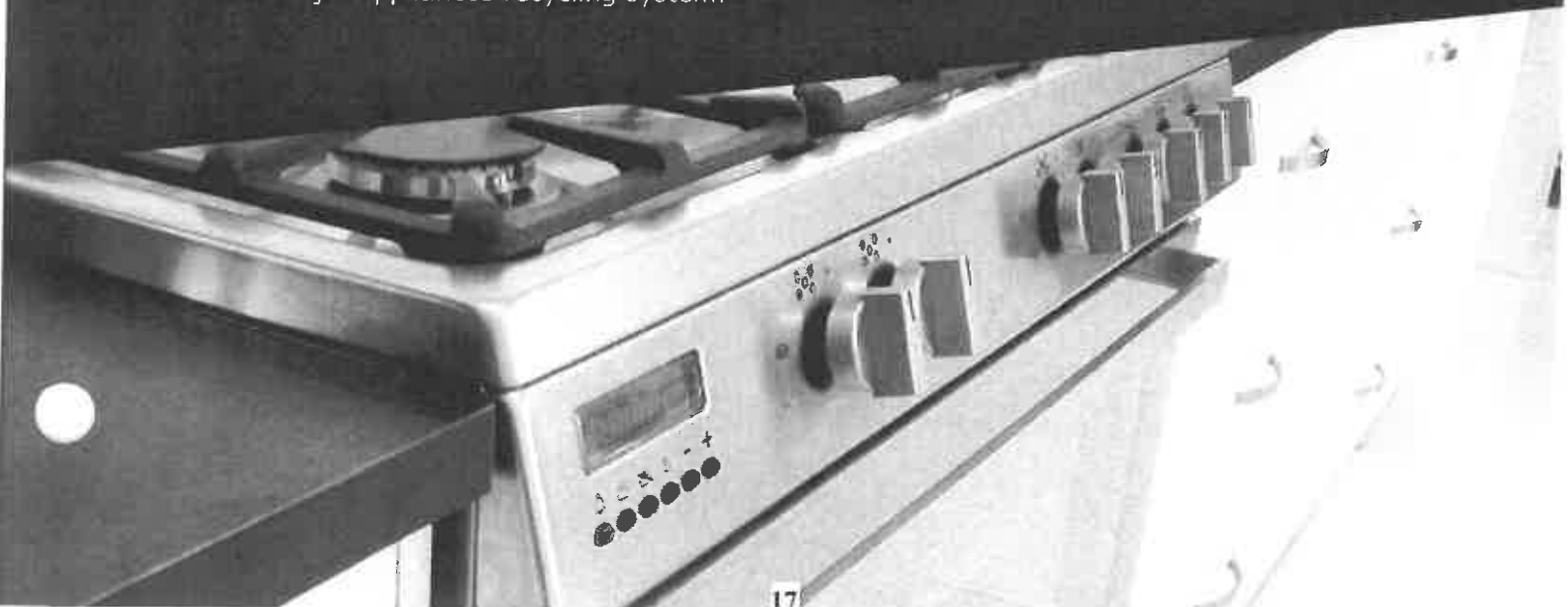
The purpose of the Voluntary Processing Standard for Recyclers of Major Appliances ("MARR Processing Standard") is to articulate best practices in, and support efforts of, all participants in the metal recycling industry to improve the environmental practices associated with the decommissioning and recycling of end-of-life major appliances.

The MARR Processing Standard has been developed by the Major Appliances Recycling Roundtable (MARR) in fulfillment of its commitment under the government approved British Columbia (BC) Major Appliance Stewardship Plan ("Stewardship Plan") for the management of major household appliances at end-of-life. It exists for the use of individuals, corporations and municipal governments in BC who are engaged in the pre-processing or decommissioning of some or all of the products covered under the Stewardship Plan, and who are interested in furthering MARR's objectives of:

1. Improving the environmental outcomes associated with major appliances recycling; and,
2. Improving the measurement and oversight of the performance of the existing market-based major appliances recycling system.

The MARR Processing Standard is voluntary. However, it is based largely on existing regulatory requirements applicable to the management of end-of-life major appliances. Members of the metal collection industry are encouraged to become a signatory to the MARR Processing Standard as a statement to consumers and the rest of the metal recycling industry of their commitment to the responsible management of end-of-life appliances and their compliance with all applicable laws and regulations.

It is important to note that an agreement to apply the MARR Processing Standard to the recycling or pre processing of major appliances, in no way limits the ability of signatories to apply additional requirements or standards that go beyond those specified in the MARR Processing Standard. In this regard, the MARR Processing Standard represents the minimum standards that MARR registered collectors and pre processors are expected to meet. Partners of MARR abiding by the MARR Processing Standard are free to follow more stringent standards and requirements should they choose to do so.





## DEFINITIONS

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"*Major Appliances*" means all products listed under MARR's list of products included in the program available at <http://www.marrbc.ca/collectors/products>.

"*Signatory*" means any party, including collectors, pre-processors, and processors that sign on to the MARR Processing Standard

"*Substances of Concern*" means any of the following wastes: (i) refrigerant, (ii) mercury switches, (iii) PCB capacitors, and (iv) compressor oil

## REGISTRATION

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1. Any party may be a signatory to the MARR Processing Standard.
2. There is no cost for entities engaged in the decommissioning of major appliances to register with the Major Appliance Recycling Roundtable (MARR) and all revenue generated from the legal sale or recycling of refrigerants and scrap metal will remain with the collector or recycler.

## LEGAL/REGULATORY COMPLIANCE REQUIREMENTS

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3. Signatories shall possess and adhere to all legally required permits, approvals, authorizations or licenses applicable to their business and the removal, handling and disposal of Substances of Concern, and all components, by-products and scrap resulting from the dismantling of major appliances, including but not limited to the BC Environmental Assessment Act, the BC Environmental Management Act, the BC Hazardous Waste Regulation, the BC Vehicle Dismantling and Recycling Industry Environmental Planning Regulation, and the BC Waste Management Act.
4. In particular, but without restricting the above, Signatories will comply with the Ozone Depleting Substances and Other Halocarbons Regulation under the Waste Management Act (BC Reg. 387/99, as amended), including all requirements for the use of "Approved Persons" and devices in the removal of the refrigerant, the use of approved containers to store and transport the refrigerant for the purposes of disposal and recycling, and record-keeping.
5. Signatories shall provide to MARR their facility address, telephone number, email address and a contact name of the individual within their organization responsible for environmental management.



6. Signatories shall provide notice to MARR of any change in the location of business where major appliances are processed, as well as the name of the business or ownership of the business.
7. Upon request from MARR, Signatories agree to provide a list of incidents described below related to managing Substances of Concern that have occurred at the signatory's facility and steps taken to manage the incident:
  1. Fines or regulatory orders;
  2. Environmental incidents such as fines, spills or emissions to the natural environment;
  3. Any incidents requiring notification to a regulatory agency or dispatch of a first responder.
8. Signatories shall not encourage the improper disposal of refrigerants by offering a lower charge for accepting refrigerant containing appliances with refrigerant removed, unless the appliance is accompanied by satisfactory documentation evidencing that refrigerant was removed in accordance with the requirements set out under the Ozone Depleting Substances and Other Halocarbons Regulation.

## **ENVIRONMENTAL CONTROLS**

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9. Signatories shall maintain adequate environmental controls to prevent unapproved releases to the environment, and properly remove, handle and control Substances of Concern in accordance with the Canada Occupational Health and Safety Regulation and the BC Occupational Health and Safety Regulation (Part 5: Chemical Agents and Biological Agents).
10. Signatories shall establish and maintain a documented process to ensure that all Substances of Concern are processed by any downstream processor in a safe and environmentally responsible manner and that such processors possess and maintain all legally required permits, licenses and authorizations required in the country or countries in which they operate to process the applicable Substance of Concern.
11. Signatories shall ensure that all refrigerants are extracted from fridges, wine coolers, beverage centres, freezers, room and portable air conditioners and dehumidifiers in accordance with the Ozone Depleting Substances and Other Halocarbons Regulation (B.C. Regulation 387/99)(the "Regulation").
12. Signatories shall inspect all refrigerant containing appliances for PCB Capacitors and mercury switches, and remove any PCB Capacitors or mercury switches found.





13. Signatories shall store, manage, and dispose of any capacitors containing PCBs in compliance with the Federal PCB Regulations (SOR/2008-273) under the Canadian Environmental Protection Act 1999 (CEPA 1999).
14. When mechanical processing of the appliance is undertaken (baling or shredding), signatories shall ensure that a sufficient supply of oil-only sorbents are on site to be used in the event of a spill. A sufficient supply would be polypropylene pads, socks or particulate capable of containing 150% of the volume of oil that can be held by the baler's or shredder's oil tray.

## **ENVIRONMENTAL HEALTH AND SAFETY (EHS) MANAGEMENT SYSTEM**

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15. Signatories recognize that they maintain a documented Environmental, Health and Safety (EHS) Management System that enables the identification and control of the environmental, health and safety impacts associated with the dismantling operations in accordance with the Canada Occupational Health and Safety Regulation and the BC Occupational Health and Safety Regulation (section 15).
16. Signatories recognize that their EHS Management System is reviewed annually by senior management and updated as required to ensure that it remains effective and relevant to current business operations.
17. Signatories recognize they maintain a documented process to conduct an annual EHS risk assessment. The risk assessment shall be planned and conducted in a manner to identify and assess the potential environmental impacts of the operations and any workplace hazards.

## **HEALTH & SAFETY CONTROLS**

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18. Signatories shall implement and maintain adequate health and safety controls to prevent accidents, injuries or exposure to hazardous substances in accordance with the Canada Occupational Health and Safety Regulation and the BC Occupational Health and Safety Regulation (section 15).



## RECORD KEEPING & REPORTING

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19. Signatories shall maintain records regarding the handling and disposal of Substances of Concern in accordance with the requirements set out under the federal Export and Import of Hazardous Waste and Hazardous Recyclable Material Regulations (SOR/2005-149) and the BC Occupational Health and Safety Regulation.
20. Upon request by MARR, signatories agree to provide estimates on the total volume by weight of major appliances by type received for decommissioning and processing.
21. Upon request by MARR, signatories agree to provide finished weights of metals (ferrous and non-ferrous) shipped to downstream processors. Where materials derived from major appliances are co-mingled in the recycling process with other materials, an estimate of the quantity of materials derived from major appliances and sent to end markets is acceptable.
22. Upon request by MARR, signatories agree to provide the type and quantity of any Substances of Concern removed from major appliances, the quantity of these Substances of Concern that are shipped to downstream processors, as well as a description of the method of disposal utilized by the downstream processor.
23. Signatories ensure that documentation is available from refrigerant reclamation companies indicating the serial numbers of returned reclamation tanks and the quantity of ODS in each tank.

## TRANSPORTATION REQUIREMENTS

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24. Signatories shall ensure that all materials, including shipments of a signatory's materials by third party transporters, are transported in a safe and environmentally sound manner in accordance with all applicable regulatory requirements.



**MARR**<sup>®</sup>  
Major Appliance Recycling Roundtable

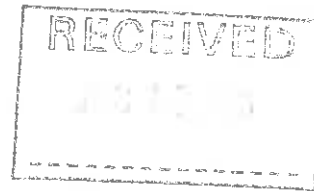
Address: 105 West 3rd Avenue,  
Vancouver, BC, V5Y 1E6

Phone: 1-888-252-4621

Email: [info@marrbc.ca](mailto:info@marrbc.ca)

June 6, 2016

Doug Chapman  
Chief Financial Officer & CAO  
Village of Tahsis  
PO Box 219 977 South Maquinna Dr  
Tahsis, BC V0P 1X0



Doug Chapman,

**Re: Federal government reviewing our public postal service - Have your say!**

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

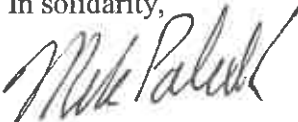
The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to [CUPW.ca/canadapostreview](http://CUPW.ca/canadapostreview) and [Canada.ca/canadapostreview](http://Canada.ca/canadapostreview)

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,



Mike Palecek  
National President

c.c. National Executive Committee, Regional Executive Committees, National Union  
Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators,  
CUPW locals

June 6, 2016

Jude Schooner  
Mayor  
Village of Tahsis  
PO Box 219 977 South Maquinna Dr  
Tahsis, BC V0P 1X0

Jude Schooner,

**Re: Federal government reviewing our public postal service - Have your say!**

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

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In solidarity,

Mike Palecek  
National President

c.c. National Executive Committee, Regional Executive Committees, National Union  
Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators,  
CUPW locals





# A bank for everyone

## Support Postal Banking

Postal banking is the provision of financial and banking services through a post office. It is not a new or radical idea. Postal banks already exist in many parts of the world where they are used to:

- increase financial inclusion
- promote economic development
- and generate revenue to preserve public postal service and jobs

In fact, our post office used to have a national savings bank – up until 1969 – and there is no reason we shouldn't have one today.



### Why do we need postal banking?

- 1** Banks are failing to meet the needs of a growing number of Canadians. Thousands of towns and villages across our country do not have a bank. But many of them have a post office that could provide access to financial and banking services.
- 2** Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. A postal bank could be that alternative.

**3** Canadian banks have raked in enormous profits while cutting service, closing branches and charging some of the highest banking and ATM fees in the world. We deserve better.

**4** Post administrations around the world, including Canada Post, have seen traditional mail volumes decline in recent years. Many post offices have added or expanded financial services in order to lessen their dependence on declining mail volumes and revenues. Postal banking could help Canada Post make money and increase its ability to provide public postal service and create decent jobs in communities throughout Canada.

## Postal banking is lucrative!

**New Zealand:** Kiwibank generated 81% of New Zealand Post's after tax profits.

**Switzerland:** PostFinance produced 48% of Swiss Post's operating profits.

**Italy:** BancoPosta profits allowed the Italian post office to make 57 million Euros in profits (\$86.1 million CAD) in spite of losses incurred by its postal business.

**France:** La Banque Postale's operating profits of 842 million Euros (\$1271.6 million CAD) made a significant contribution to Le Group La Poste's operating profits of 719 million Euros (\$1085.8 million CAD).

*Sources: New Zealand Post, Swiss Post, Poste Italiane and Le Group La Poste, 2014*

## Postal banking has social & economic benefits

**France:** Banque Postale has an obligation to provide products and services to as many people as possible. It provides a Livret A or passbook savings account, at no charge, to anyone who requests it. It also provides banking services to the financially vulnerable and financing for social housing, voluntary organizations and microentrepreneurs lacking bank credit.



LA POSTE

**Brazil:** Since its creation in 2002, Banco Postal at Brazil's post office has opened over 6,200 postal bank branches and provided bank accounts to about ten million people. These efforts are largely designed to meet the needs of poor and marginalized populations living in rural and underdeveloped areas.



Correios

**Italy:** BancoPosta offers current accounts, payment services and postal

Posteitaliane

savings products on behalf of Cassa depositi e prestiti (CDP). The CDP, which is 80% owned by the Italian government, supports the development of the country

by financing the investments of public entities, helping local authorities leverage their real estate assets, investing in social housing, and supporting energy efficiency policies.

## We had a postal bank

Canada had postal banking for over a hundred years. The federal government passed legislation establishing a post office savings bank system just after Confederation in 1867 in order to provide a savings service to the working classes and small town residents. This system began operating in 1868 with 81 locations and grew quickly. By 1884, there were 343 post office savings banks, with a balance of \$13 million from almost 67,000 accounts. However, Canada's postal banking system confronted challenges from chartered banks by the 1890s. These banks, facing a recession, became interested in attracting the kind of small-time depositors who used post office savings





*Nearly two million Canadians  
in urban and rural areas  
desperately need an alternative  
to predatory payday lenders.  
We deserve better.*

banks and they actively worked to undermine postal banking. In 1898, the chartered banks successfully lobbied the government to reduce the interest rate paid on deposits at postal savings banks from 3% to 2.5%. They also worked to eliminate advertising by postal banks. As time went on, chartered banks and credit unions increased their presence in communities and the post office and government became less interested in maintaining the network. The post office savings bank system was closed down in 1969.

## Support for postal banking

**Municipalities:** Over 600 municipalities have passed resolutions that support postal banking.

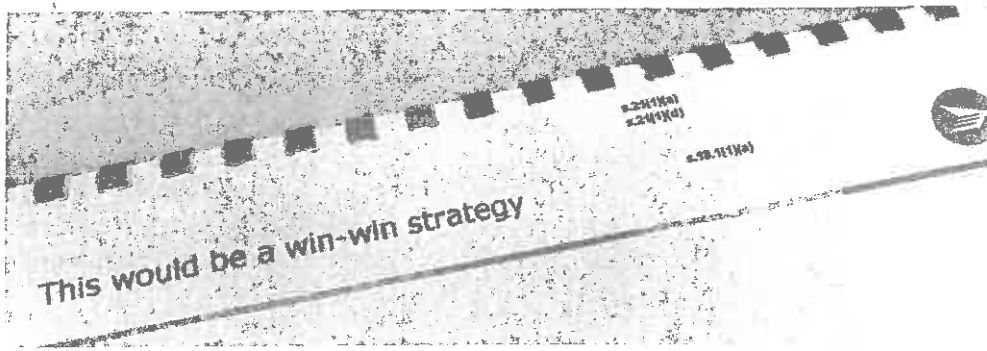
**Public:** Almost two out of every three respondents (63%) to a 2013 Stratcom poll supported Canada Post expanding revenue-generating services, including financial services like bill payments, insurance and banking.

**Canada Post:** A number of former Canada Post presidents have considered and even promoted the notion of the corporation getting more involved in financial services: Michael Warren, Andre Ouellet, Moya Greene.

**Universal Postal Union:** The UPU, a United Nations agency, thinks post offices should be looking at expanding financial services. It has produced a global roadmap for the future. This roadmap calls for the continued development of postal networks along three dimensions – physical, financial and digital/electronic.

**Federal parties:** Most federal parties have expressed either support for or an interest in postal banking. In 2014, the Liberal Party postal critic said the merits of postal banking should be explored in the context of several different options for the future of Canada Post.





## Canada Post's secret postal banking study

Canada Post conducted a secret four-year study on postal banking that indicates that adding this service "would be a win-win strategy" for the corporation. This study was obtained through an Access to Information (ATI) request. Unfortunately, 701 of the study's 811 pages were redacted. CUPW has asked Canada Post's President to release the full report, but he has refused.

## What would a postal bank look like?

There are many different models of postal banking. Some postal administrations set up their own bank. Others act as a financial intermediary by providing services in partnership with banking and other financial institutions, such as credit unions. In this instance, they work with one or a number of institutions, which operate nationally or in different regions. Some postal banks deliver a broad range of financial services, while others provide a more limited offering.

Services provided by postal banks:

- Savings and checking accounts
- Online banking
- Bank machines
- Credit cards, debit cards, pre-paid cards
- Money transfers, including remittances
- Insurance (home, auto, travel, etc.)
- Loans and mortgages
- Investment products (RRSPs, mutual funds, annuities)
- Foreign currency
- Other services such as financial counselling

## Government review of Canada Post

CUPW wants the government review of Canada Post to recommend the addition of financial and banking services at Canada Post, or at a minimum, a task force to determine how to deliver new financial and banking services through our postal service.

Please consider making this recommendation to the review.

### For more information:

A postal bank for everyone – Support Postal Banking  
[www.cupw.ca/PostalBanking](http://www.cupw.ca/PostalBanking)

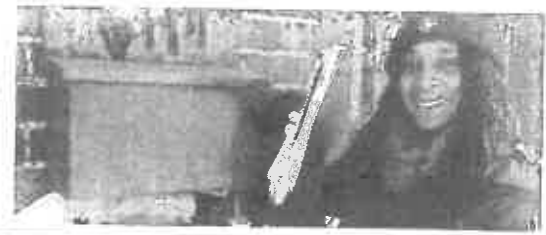
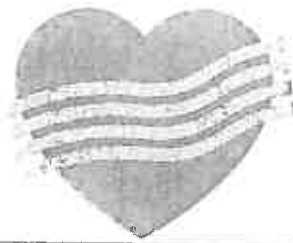
Why Canada Needs Postal Banking  
<https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The Banks Have Failed Us: Postal Banking To The Rescue  
<http://www.cupw.ca/postal-banking-rescue>

Rural Canada is underserved by financial services:  
Why post offices need to offer banking services  
[http://cpaa-acmpa.ca/pub/files/banking\\_services\\_SEPT23Eng.pdf](http://cpaa-acmpa.ca/pub/files/banking_services_SEPT23Eng.pdf)

Banking on a future for posts  
<http://www.cupw.ca/campaign/resources/banking-future-posts>





## A Canada Post for Everyone



## Daily door-to-door delivery: It's not just more convenient. It's better for the environment.

Canada Post delivers billions of letters and parcels to homes and businesses every year. Many Canadians consider it a trusted and valuable service.

But did you know that home mail delivery is the most environmentally friendly way of moving letters and parcels from sender to receiver? And it's greener when it's done five or six days a week.

### Why Canada Post is the greener option

The boom in online shopping means that millions more parcels are being delivered by Canada Post and other delivery companies. That's a lot of cars and trucks on delivery runs.

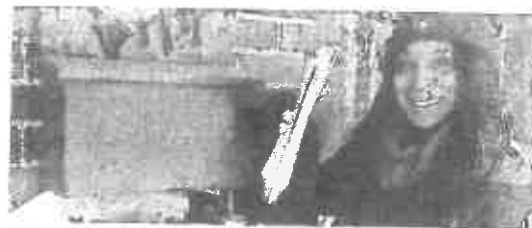
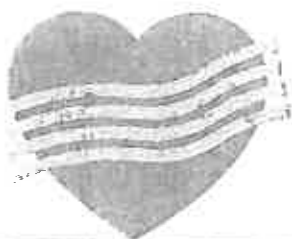
Last year, the number of parcels delivered by Canada Post alone increased by almost 10%. But with Canada Post, the amount of greenhouse gas emissions barely increases. Why? Because, unlike other delivery companies, Canada Post already has people delivering mail and parcels to every neighbourhood in the country on a daily basis.

From an environmental perspective, Canada Post is the best delivery option. According to a 2011 report, getting a parcel delivered by Canada Post can cause up to 6 times less CO2 emissions than an overnight delivery by a courier, and 3 times less than having a customer make a 5-km trip to pick it up in a store.

### Why daily delivery is the greener option

If we cut mail delivery back to three days per week, Canada Post would lose its environmental advantage. It would make Canada Post's parcel delivery more expensive, which would result in the corporation losing market share to less environmentally efficient companies.

A vehicle delivering letters and parcels together keeps down the cost and environmental impact of each piece.



## A Canada Post for Everyone



### **Our Postal Service is Under Review: What's In It For You?**

The federal government says it wants to ensure that "Canadians receive quality postal services at a reasonable price."

It's asking Canadians for our input. So, how do you think our national postal service should change with the times?

### **High Quality Service to Meet Our Changing Needs.**

People everywhere are sending fewer letters through the mail, which has affected the revenues of post offices around the world. Some postal systems have raised prices or cut services and jobs, as Canada Post did when the Conservatives were in power.

But post offices in many other countries have expanded their services and branched out into new avenues in order to make more money.

It's time for Canada Post to make full use of its presence in every community and add new revenue-generating services. Here are a few options to think about:

#### **Why Not Get More At The Counter?**

With 6,300 outlets, Canada Post has the largest retail network in the country. It could be doing a lot more with this network.

#### **Get Your Documents:**

Canada Post already processes passport applications and issues fishing and hunting licenses. It could also accept identity card applications, provide identity authentication services, register voters, certify documents, issue permits and much, much more.

Canada Post could also process payments and cheques for federal and provincial governments, and offer government services in places that don't have any.

#### **Get a Bank for Everyone:**

Canada Post used to and could still provide financial and banking services like other post offices around the world. We could provide savings and chequing accounts; bank machines; lines of credit, mortgages, money transfers, etc.

Postal banking is profitable in many parts of the world and could reinvest its profits back into our communities. See CUPW's A Bank for Everyone campaign and go to [cupw.ca/PostalBanking](http://cupw.ca/PostalBanking).

#### **Get Display Space:**

Canada Post's retail space could be better used in many locations. Why not rent display space to artists and producers for showcasing their specialty goods for fixed lengths of time? Showcase "Canadiana"? Or help on-line sales of products through a website portal like the Swiss post office?

#### **Why Not Get Better Cell, Internet and Secure Data Service?**

Canadians want simple, affordable internet and cell phone service. Canada Post could offer basic cell phone packages. It could also use its infrastructure to provide high-speed internet in rural and remote areas that do not have access to this service. Many post offices in Europe, such as the UK, Italy and France, already offer internet and cell service.

Canada Post could also collect data quickly and frequently for ethical use in transportation, infrastructure and public planning.

## CONTACT INFORMATION FOR CANADA POST REVIEW

### Step 1: Providing input to the task force now

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23<sup>rd</sup> deadline for municipalities and organizations, end of July deadline for public):

- Online: [Canada.ca/canadapostreview](http://Canada.ca/canadapostreview)
- Email: [TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca)
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:  
Canada Post Review  
CP 2200  
Matane, QC G4W 0K8

Please share your input with us at [Feedback@cupw-sttp.org](mailto:Feedback@cupw-sttp.org) or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

### What to say?

Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at [CUPW.ca/canadapostreview](http://CUPW.ca/canadapostreview)

### Step 2: Providing input to the parliamentary committee in the fall

The government says that details about the parliamentary committee's consultations will be made public as they become available.

LS



UNITY AND STRENGTH FOR WORKERS

**District 3**

Western Provinces and Territories



**Stephen Hunt**  
District Director

June 14, 2016

Mayor & Councillors  
Village of Tahsis  
PO Box 219, 977 South Maquinna Drive  
Tahsis, BC  
V0P 1X0

Dear Mayor & Councillors,

I'm writing to draw your attention to an issue of importance to members of the United Steelworkers working in the BC forest industry, particularly those employed on Vancouver Island.

It has come to our attention that certain organizations are lobbying for an end to old growth logging in the Walbran area of TFL 46, and more recently, some other areas of the Island. Such a move would inflict considerable harm to the thousands of workers employed in the forest industry throughout Coastal BC.

Our union believes strongly in the value of our province's working forests. Our forests are a renewable resource that requires proper management to ensure their sustainability for generations to come. We have not shied away from raising our concerns when actions are undertaken that threaten this sustainability; be it from companies that are not logging responsibly, governments that are allowing for record number of log exports or organizations which seek to lock up large areas of the working forest resulting in lost jobs, economic activity and reduced revenue for important government programs.

High value timber from old growth logging is an integral element of the forest industry that provides balance to the lower values strands of timber that are logged by our members.

As these issues are discussed, we ask you to consider the perspective of forest workers, their families and communities that rely upon a sustainable, working forest for their livelihoods.

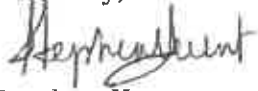
Should Council be interested, our office would be pleased to present more information on this important topic for your consideration.



Page 2  
June 14, 2016

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Sincerely,



Stephen Hunt  
Director

SH/SL/gt



Copy: Strathcona Regional District  
Bob Matters  
USW Vancouver Island Local Unions

Our ref: 1980-136-1 Coast Locals Correspondence  
1980-131- Steelworkers Wood Council Correspondence  
1620-100 Timber Harvesting



**VILLAGE OF TAHSIS**

Statement of Financial Information

For the year ended December 31, 2015

(Unaudited)

**Index**

Statement of Financial Information Approval..... 2

Management Report..... 3

Schedule of Remuneration and Expenses ..... 4

Schedule of Severance Agreements..... 5

Schedule of Payments Made to Suppliers ..... 6

Schedule of Guarantee and Indemnity Agreements ..... 8

Financial Statements ..... 9

Village of Tahsis

**Statement of Financial Information Approval**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Administration Act*.

---

Mark Tatchell  
Chief Administrative Officer

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Jude Schooner  
Mayor, on behalf of Council



## Village of Tahsis

### **Management Report**

The accompanying statements of the Village of Tahsis are the responsibility of management. To ensure their integrity, objectivity and reliability, management has selected appropriate accounting policies that are in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

The Village of Tahsis maintains a system of internal accounting controls designed to provide reasonable assurance for the safekeeping of assets and the reliability of the financial records. The audit firm of BDO, the Village's independent auditor, has audited the accompanying financial statements. Their audit opinion letter is incorporated in the financial statements.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through Council. Council meets periodically with management and the independent auditor to satisfy themselves that management's responsibilities are properly discharged, and to review and approve the consolidated financial statements. The external auditor has full and unrestricted access to Council to discuss the audit and their related findings as to the integrity of the financial reporting process.

In management's opinion, these statements have been properly prepared within the framework of the accounting policies summarized in the Notes to the Consolidated Financial Statements and fairly present the financial position of the Village of Tahsis as at December 31, 2015.

---

Mark Tatchell  
Chief Administrative Officer

Village of Tahsis

**Schedule of Remuneration and Expenses**

For the Year Ended December 31, 2015

**ELECTED OFFICIALS**

Name	Position	Remuneration	Expenses	Insurance	Total
Overton, Brenda	Councilor	\$5,068.70	\$449.84	\$100.00	<b>\$5,618.54</b>
Schooner, Jude	Mayor	\$9,823.32	\$2,500.95	\$100.00	<b>\$12,424.27</b>
Taylor, Randolph	Councilor	\$5,068.70	\$531.68	\$100.00	<b>\$5,700.38</b>
Van Solkema, Louis	Councilor	\$5,068.70	\$1,048.24	\$100.00	<b>\$6,216.94</b>
Bellanger, Kathy	Councilor	\$5,068.70	\$1,082.68	\$100.00	<b>\$6,251.38</b>
<b>TOTAL ELECTED OFFICIALS</b>		<b>\$30,098.12</b>	<b>\$5,613.39</b>	<b>\$500.00</b>	<b>\$36,211.51</b>

**EMPLOYEES**

**EMPLOYEES Over \$75,000.00**

Name	Position	Remuneration	Expenses	Insurance	Total
Doug Chapman	CAO/CFO	\$104,999.96	\$1,265.00	N/A	<b>\$106,264.96</b>
<b>TOTAL EMPLOYEES OVER \$75,000.00</b>		<b>\$104,999.96</b>	<b>\$1,265.00</b>	<b>N/A</b>	<b>\$106,264.96</b>

**OTHER EMPLOYEES**

	Remuneration	Expenses	Insurance	Total
# OF OTHER EMPLOYEES = 22	\$425,551.62	\$6,411.73	N/A	<b>\$431,963.35</b>
<b>TOTAL OTHER EMPLOYEES</b>	<b>\$425,551.62</b>	<b>\$6,411.73</b>	<b>\$0.00</b>	<b>\$431,963.35</b>

**TOTAL ELECTED OFFICIALS AND EMPLOYEES**

	<b>\$560,649.73</b>	<b>\$13,290.12</b>	<b>\$500.00</b>	<b>\$573,939.85</b>
<b>GRAND TOTAL</b>	<b>\$560,649.73</b>	<b>\$13,290.12</b>	<b>\$500.00</b>	<b>\$573,939.85</b>

**Schedule of Severance Agreements**

For the Year ended December 31, 2015

The Village of Tahsis did not enter into any severance agreements in 2015.

Village of Tahsis

**Schedule of Payments Made to Suppliers**

For the Year Ended December 31, 2015

Name	Amount
<b>Suppliers Over \$25,000.00</b>	
British Columbia Pension Corp	\$68,419.30
BC Hydro	\$122,904.13
BDO Dunwoody LLP	\$47,242.86
George Penfold	\$47,119.97
Great West Life	\$43,327.33
Receiver General of Canada	\$134,941.41
McElhanney	\$43,422.25
Insurance Centres Vancouver Island	\$73,892.00
Telus	\$30,435.50
<b>Subtotal</b>	<b>\$ 611,703.75</b>
Suppliers under \$25,000.00 (Excluding payments made to employees and council for expenses)	\$493,908.08 (\$13,290.12)
<b>GRAND TOTAL</b>	<b>\$1,092,321.71</b>
Property tax collections for other governments	(\$273,172.00)
Amortization expense	\$196,094.00
Tangible Capital Asset expenses	(\$174,003.00)
Wages, salaries and benefits	\$677,162.00
Change in accounts payable, accrued expenses, employees' portion of payroll costs and other	(\$60,740.71)
Total per Consolidated Statement of Operations	<b>\$1,457,662.00</b>



Village of Tahsis

**Schedule of Guarantee and Indemnity Agreements**

For the Year Ended December 31, 2015

The Village of Tahsis has not given any guarantees or indemnities under the *Guarantees and Indemnities Regulation*.

Village of Tahsis

**Financial Statements**

For the Year Ended December 31, 2015

*See attached.*

**Mark Tatchell**

---

**From:** Baratta, Joseph [Joseph.Baratta@viha.ca]  
**Sent:** Monday, June 20, 2016 4:03 PM  
**To:** Mark Tatchell; Gabe Gagnier  
**Cc:** Public Works  
**Subject:** RE: Village of Tahsis - Commisioning of Water Well  
**Attachments:** [Untitled].pdf; [Untitled].pdf; [Untitled].pdf

Hello Mark, Gabe, and Greg,

Thank you for speaking with me today on the phone.

And notifying that the Community well has been brought online as the sole source for the Village of Tahsis Water System.

(Creek water source maintained as back-up emergency source – Please update in Emergency Response PLanning.)

**Attached is an Inspection Report documenting Teleconference key issues.**

**Including:**

- Copy of proposed permit conditions, as **discussed provide any comments on or by July.8.2016**. If there are any questions please contact me at (250)850-2106.
  - o MoE Well Head Protection Planning Guidance document - [http://www.env.gov.bc.ca/wsd/plan\\_protect\\_sustain/groundwater/wells/well\\_protection/wellprotect.html](http://www.env.gov.bc.ca/wsd/plan_protect_sustain/groundwater/wells/well_protection/wellprotect.html)
    - I would consider up to 2 years to develop well head protection plan reasonable.
- Updated batch of water sample requisition for the next month.
  - o Back-up creek - set at quarterly.
  - o Community well before chlorine residual – twice monthly
  - o 3 Distribution sites – twice monthly.

**As requested attached is a link to were water results in the distribution system can be reviewed.**

- [http://www.healthspace.ca/Clients/VIHA/VIHA\\_Website.nsf/Water-Samples-Frameset?OpenPage](http://www.healthspace.ca/Clients/VIHA/VIHA_Website.nsf/Water-Samples-Frameset?OpenPage)
  - o Found under Tahsis on left column.

Note source sample results not on website, can be requested annually or semi-annually and we can send you a copy. (Any results with issues will be reported to you by our office in a timely manner.)

**Statement of Confidentiality**

This message (including attachments) may contain confidential or privileged information intended for a specific individual or organization. If you have received this communication in error, please notify the sender immediately. If you are not the intended recipient, you are not authorized to use, disclose, distribute, copy, print or reply on this email, and should promptly delete this email from your entire computer system.

**From:**

**Joseph Baratta** B.Sc., BA.Sc., CIPHI(c)  
 Environmental Health Officer  
**Vancouver Island Health Authority**  
 200-1100 Island Hwy. Campbell River BC, V9W 8C6  
 Office(250)850-2110 Desk(250)850-2106  
 Fax (250)850-2455 [Joseph.Baratta@viha.ca](mailto:Joseph.Baratta@viha.ca)

---

**From:** Mark Tatchell [mailto:MTatchell@villageoftahsis.com]  
**Sent:** Saturday, June 18, 2016 12:40 PM



**To:** Baratta, Joseph; Gabe Gagnier  
**Subject:** RE: Village of Tahsis - Commissioning of Water Well

Thanks Joe ... this is very helpful. Suggest we set a time on Monday to talk so I can have Gabe and Greg Feser our principal EOCP operator there. Would 10 AM work for you? If not, please suggest a more convenient time. My Monday is pretty open.

Thanks again Joe.

Mark

---

**From:** Baratta, Joseph [Joseph.Baratta@viha.ca]  
**Sent:** Friday, June 17, 2016 4:44 PM  
**To:** Mark Tatchell; Gabe Gagnier; Public Works  
**Subject:** Village of Tahsis - Commissioning of Water Well

Hello Mark and Gabe,

This email is to touch base as your new well source is commissioned.  
Thank you Mark I did receive your message, talking on Monday should be fine.

A few items I would like to review include:

1. Update to water system operating permit conditions.
  - Proposed permit conditions letter from December 2015 is attached. We had discussed that they were acceptable to the Village, but would like to confirm one more time before they are attached.
  - Extending timeframe for developing wellhead protection plan could be discussed.  
[http://www.env.gov.bc.ca/wsd/plan\\_protect\\_sustain/groundwater/wells/well\\_protection/wellprotect.html](http://www.env.gov.bc.ca/wsd/plan_protect_sustain/groundwater/wells/well_protection/wellprotect.html)
2. Taking a batch of bact. water samples next week after the well is the sole water source running.
3. Updating water sampling for the water system. Such as:
  - Reducing sampling at creek. Recommend quarterly.
  - Routine sampling at the well before residual chlorine is added.
  - Adjust routine sampling to twice a month from once a month. For ~ next 12 months then re-evaluate.
  - Enhance chlorine residual monitoring in the distribution until confident in routine operation of new system.
    - Want to ensure a performance target of ~0.2ppm free chlorine is maintained in water coming from the primary reservoir to the ends of the distribution system.

**Statement of Confidentiality**

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**From:**

**Joseph Baratta** B.Sc., BA.Sc., CIPHI(c)  
Environmental Health Officer  
**Vancouver Island Health Authority**  
200-1100 Island Hwy. Campbell River BC, V9W 8C6  
Office(250)850-2110 Desk(250)850-2106  
Fax (250)850-2455 [Joseph.Baratta@viha.ca](mailto:Joseph.Baratta@viha.ca)

M2  
cont.

Excellent health and care, for everyone,  
everywhere, every time.



December 2, 2015

**Registered**

Village of Tahsis  
CAO – Mark Tatchell  
P.O.Box 219  
977 South Maquinna St.  
Tahsis, BC V0P 1X0

Dear Mr. Mark Tatchell:

**Re: Notice of Proposed Terms and Conditions of Operating Permit, for the Village of Tahsis Water System at 977 South Maquinna Street, Tahsis, BC**

Further to the August 13, 2015 source approval of the new community well for the Village of Tahsis, your Operating Permit will need to be amended to incorporate this new source as part of the Village's water supply system. The following is provided.

The Drinking Water Protection Act requires Drinking Water Officers (DWO) to exercise discretion in their oversight of drinking water systems. Specific requirements may be made of a water supplier to ensure that the system is operated in a manner that protects the health of water users. Operating Permit Terms and Conditions can often help to clarify the expectations and responsibilities associated with being a water supplier.

Section 8(4) of the Drinking Water Protection Act states:

The drinking water officer or an issuing official may change the terms and conditions of an operating permit if the officer or issuing official considers this advisable, but must first consult with the water supplier respecting the proposed changes and must consider any comments of the water supplier in response.

As an issuing official, I propose to attach the following Terms and Conditions to your operating permit:

*The permit holder is advised that the following Terms and Conditions are in addition to other legislated responsibilities and obligations. Ensure familiarity with  
The Drinking Water Protection Act, ([SBC 2001] Chapter 9)  
The Drinking Water Protection Regulation (B.C. Reg. 200/2003 O.C. 508/2003)*

**Health Protection and Environmental Services**

200 – 1100 Island Highway | Campbell River, BC V9W 8C6 Canada

Tel: 250.850.2110 | Fax: 250.850.2455

viha.ca

- 1) Develop and maintain a well head protection plan according to the 'BC Ministry of Environment Well Protection Toolkit' Completed by January 31, 2017.  
The protection plan is to include but not be limited to the following:
  - Preventing sewage disposal systems or sewage lines within 30 metres of the well or within 6+ months of travel time to the well.
  - Monitoring and maintaining the back-up generator and fuel storage.
  - Securing and protecting the well from vandalism and contamination.
  - Conducting routine sanitary surveys within and around the well head protection zone.
  - Monitoring for potential impacts, or lack of impacts, from the old abandoned landfill.
  
- 2) Monitor efficacy of disinfection technology according to industry standards and/or the direction of the Drinking Water Officer. Maintain records of all monitoring conducted. Including but is not necessarily limited to:
  - Maintain a chlorine residual performance target of no less than 0.2 mg/L measured as free chlorine throughout the distribution system.
  
- 3) Adhere to Sampling Program according to professional best practices, or as approved by the Drinking Water Officer, and maintain detailed and accurate records of all monitoring performed. Provide our office a proposed Sampling Program by January 31, 2017. The Sampling Program is to include, but is not necessarily limited to the following:
  - Bacteriological testing.
  - Testing of disinfectant concentration levels at significant locations within the distribution system. (i.e. after injection, at first customer, after reservoirs, at last customer.)
  - Monitoring of turbidity levels.
  - General chemical testing of source water quality at a minimum of every 5 years that addresses the direction provided in the 'VIHA Guidelines for the approval of water supply systems'.
  
- 4) Develop Maintenance and Operating Procedures consistent with BCWWA, AWWA standards or equivalent. Maintenance and Operating Procedures shall include:
  - Source, intake, and watershed protection.
  - Wellhead and capture zone Protection.
  - Storage of chemicals, and fuel.
  - Disinfection equipment.
  - Location/availability of spare equipment and parts.
  - Reservoirs.
  - Distribution system lines.
  
- 5) Develop and maintain a cross-connection protection program. The plan is to include:
  - Protection from the back-up surface water source (McKelvie Creek).
  - Protection from potential sources within the distribution system.
  
- 6) Provide an operator certified by the Environmental Operators Certification Program to the level of classification, of the system as classified by the Environmental Operators Certification.

Or provide the DWO with written semi-annual reports outlining the effort that has been made to meet this requirement.

7) Annually review and as required update the water system 'Emergency Response Plan'. Provide Drinking Water Officer a notice of review and updated copy.

8) Document all customer complaints and deviations from standard operating procedures.

9) Prepare an annual report each year to water users. A copy must be provided to the DWO, with additions made upon DWO request.

Please note:

- Your current bacteriological sampling frequency is set at monthly.
- Comments with respect to the old abandoned landfill will be forwarded separately.

Please respond in writing within 60 days of receiving this notice if you wish to comment on the proposed changes to your permit. Your comments will be considered before a final decision is made.

Be advised that, short of judicial review, this is your only opportunity to influence the outcome of this process. Changes to the terms and conditions of an operating permit are not subject to reconsideration or review under Section 39.1 of the Drinking Water Protection Act.

Please contact the undersigned for further information. (250)850-2106.

Yours truly,



Joseph Baratta  
Drinking Water Officer

c.c.: Charlene Mackinnon – Island Health Senior Environmental Health Officer.

m3



**STAFF REPORT**

---

**DATE:** June 14, 2016  
**TO:** Mark Tatchell  
Chief Administrative Officer, Village of Tahsis  
**FROM:** Dan Reynolds  
Senior Building Inspector,  
Strathcona Regional District  
**RE: Aircraft Hanger Building Tenant Improvements**

---

**PURPOSE/PROBLEM**

In a letter dated April 17, 2015 Mr. David McIntosh raised several concerns with regard to the alterations made to the Aircraft Hanger Building and whether those issues would conform to the BC Building and Fire Codes.

The Village of Tahsis entered into a contract agreement with the Strathcona Regional District to provide building inspection services commencing on April 1, 2016. Under that agreement the SRD Building Inspector was asked to review the hanger building and comment on the issues raised in Mr McIntosh's letter.

I have been with the SRD since June 2014 acting as the Building Inspector and Bylaw Enforcement Officer. I started my building inspection career in 1988 and have worked with several local governments including six years as the manger of the building department for the City of Langford. Prior to building inspection I spent twelve years with the Forest Service working as a construction project manager. I have a diploma in civil and structural engineering technology from BCIT and maintain a level 3 building inspection certification and a level 1 plumbing certification with the BOABC and POABC respectively.

**COMMENTARY**

The building is comprised of a pre-engineered steel building with a two storey wood frame addition. The steel building portion of the building was originally constructed open on three sides and served as a hanger. The alterations completed included enclosing the three open sides of the pre-engineered building and installing a new concrete floor slab over the gravel floor.

The reference document for this review is the 2012 BC Building Code. The scope is limited to the issues raised by Mr. McIntosh attributed to the recent alterations completed on the building. Owners have been obligated to construct in conformance with the BC Building Code regardless of permit requirements since 1992. The original building and previous alterations of undetermined era are not part of this review.

Mr. McIntosh's letter raises the following issues, verbatim:

1. *Stairs leading from the Emergency Fire Exit in the back of the Post Office have been reduced from three steps to one and a half steps of unequal rises. This creates a serious tripping hazard.*
2. *A shared emergency egress corridor has been blocked with the storage of tool chests, portable hoists, pressure washers and other equipment piled against stairs and on landing blocking a fire escape door from opening.*
3. *There has been a very substantial storage shelf built, running the length of the building that appears to be hung solely off the bottom cord of the main roof trusses. This could compromise the roof structure, leading to a collapse of the roof.*
4. *With the new use of this hanger/storage unit being changed to a Marine engine repair shop, I see no mechanical ventilation to prevent carbon monoxide fumes accumulating to a dangerous level, or possibly entering vents, doors or possible damaged Demising walls into adjacent units.*
5. *There appears to be NO drainage in concrete floor to ensure that spilled flammable liquids drain away from egress corridor and spilled flammable, corrosive or hazardous materials drain into collection traps rather than running out the door into sensitive environmental water ways. There is also no concrete curb to prevent spilled flammable liquids from wicking into wooden wall structures where the concrete floor is poured against the wood wall base. This will also allow flammable liquids to run between concrete floor and under demise wall where there is no access to fire prevention or spread.*
6. *Concrete is a very porous product having a high capillarity value. There is no vapor or moisture break between the wooden wall members and the concrete floor to prevent dry rot and an early failure of wall members.*

**Items 1 & 2** are related to the same interconnecting door between the Post Office and the marine repair. The Post Office has sufficient exiting without this door. The Building Code does not permit an exit to lead through another suite. The door swings in the wrong direction to serve as an exit from the marine repair. This door should be locked and the exit sign above it removed.

A second exit door is required from the marine repair. The floor area and travel distance exceeds parameters for a single exit. Exit doors must swing on a vertical axis and in the direction of exit travel. When two exits are required they must be remote from each other.

**Item 3:** A shelf suspended over a work bench on the east side of the marine repair unit is partially supported by ready-rod through a suspended ceiling; the connection detail was not determined. The pre engineered steel building may be capable of supporting the shelf but in the absence of that information the shelf should be removed, limited to no storage or independently supported to the floor slab.

**Item 4:** The venting concerns raised are operational and regulated by Work Safe BC.

**Item 5:** The Building Code regulates the storage of hazardous or flammable liquids in quantities exceeding Table 3.2.7.1 of the BC Fire Code, which is not the case in this marine repair facility. The safe storage of hazardous and flammable liquids is part of the yearly Fire Department inspection carried out by the Local Assistant.

When a building is within 15 meters of ocean water the building and activities should be in conformance with the DFO's best practices guide.

**Item 6:** Untreated wood must be separated from concrete in contact with the ground. Portions of the infill walls are supported on concrete without membrane separation. I could not determine if the wood was treated.

**In addition** to the issues raised by Mr. McIntosh the Ombudsman has asked for copies of inspection reports and the final / occupancy permits. If there were no inspections or final /occupancy permits issued an explanation would be required.

The Tahsis Building Bylaw #525 requires building permits when a building is altered. In my opinion enclosing the exterior walls of the marine repair facility is an alteration requiring a building permit.

#### **SUMMARY/RECOMMENDATIONS**

The owner must apply for building permit for an alteration of a building as required by the Tahsis Building Bylaw and complete the inspections required by that bylaw. Required corrections would include:

The door discussed in item 1 must be locked and the exit signage removed at the door.

A second exit is required from the marine repair.

The shelf discussed in item 3 has an unknown safe capacity and should not be used for storage until support is determined.

Although not part of this discussion I noted that the fire separation between the marine repair and the other tenant spaces is not adequate. Over the years the integrity of this separation has been eroded with wire and plumbing penetrations. It is my opinion that reconstituting this fire separation to a one hour rated assembly could have been accommodated within the scope of the alterations.

The work required on the marine repair side of the common wall would include:

- Completing the taping and filling the drywall joints.
- Install an approved fire caulk at the electrical wire penetrations in the drywall.
- The combustible DWV drainage piping surface mounted on the fire separation should be replaced with non combustible pipe or installed in a chase.
- The fan ducts from the office area cannot discharge through the fire separation into the marine repair.

The current requirement for that fire separation is a two hour fire resistance rating, however provided there is no increase to life safety the Code permits some discretion for the renovation of older buildings.

Respectfully:



---

Dan Reynolds RBO  
Senior Building Inspector  
Strathcona Regional District





## STAFF REPORT

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**DATE:** June 24,2016

**TO:** Mark Tatchell  
Chief Administrative Officer, Village of Tahsis

**FROM:** Dan Reynolds  
Building Inspector, Strathcona Regional District

### **RE: OLD FIRE HALL BUILDING – ASSESSMENT OF CONDITION**

---

#### **PURPOSE/PROBLEM**

The Village Tahsis maintains a contract for building inspection services with Strathcona Regional District and has asked the SRD building Inspector to review and report on the current condition of the decommissioned fire hall building.

The construction of the building predates incorporation of Village of Tahsis and the Regional District; consequently with respect to the Building Code it is currently legally non-conforming. This report is concerned only with the physical condition of the structure not Building Code compliance. The review is visual only, no finishes were removed or any destructive testing carried out. Additionally, the comments on the condition of the building are not intended to be an exhaustive list but should provide a sense of the condition from which a course of action can be determined.

#### **COMMENTARY**

The Fire hall is a 4 bay two storey building. Indications are that the building was originally constructed as a two bay fire hall with two bays added at a later date. A sloping metal roof has been added over the original flat roof.

##### *First Storey:*

- The bearing wall between the older and newer bays is seriously decayed. The wall is currently supported by the shiplap sheathing. There is void in the foundation wall under that bearing wall which you can slide your hand into from the south side.
- The point load from the beam carrying the roof load at the wall mentioned above is not continued through the floor joists; which may be typical of other point loads in the building.
- The partitioned rooms at the back of the bays are somewhat makeshift particularly the floor framing.

##### *Second Storey:*

- The ceilings in the corridor and the main hall show staining from roof leaks.
- The floor dips substantially in the corridor and in the room that is adjacent to the deck, a result of the failing bearing wall mentioned earlier.

*Exterior:*

- The siding has been neglected but is mostly sound. The North corner siding at the back of the building is open to the weather, the sheathing at that corner is rotten and the rot likely extends into the bottom of the studs and plates.
- There are some holes in the siding near the electrical panel
- The window at the deck is racked as a result of the failing bearing wall below.
- The wood louvered vent over the window on the deck does not look like it sheds water and may be part of the leak problem in the roof over the racked window.
- The stairs on the south wall of the building look to be in poor shape but are firm.
- The exterior deck leaks and the plywood floor is spongy
- The deck guard is no longer viable.

*Options for the building to remain:*

The building requires at the very least temporary support of the bearing wall in the center of the building.

The wall can be permanently restructured without triggering other Building Code upgrades provided the corrections are made while it is still considered a fire hall. Restructuring the wall would require the repair of the leak which may be attributed to the roof, louver, second storey deck or all three. The scope of repair may creep into a much larger project.

In terms of a future tenant and the Building Code; I have reviewed the Code appeals to determine the occupancy classification of a fire hall. There is an appeal on record for a 2 bay ambulance building which included similar amenities found in a fire hall. The ambulance station was determined by the appeal board to be Group C residential. Subject to zoning an owner could renovate the fire hall as a single family dwelling in which case it would not be considered a change in occupancy. The renovations would be so extensive that the building in the end would substantially conform to the current Building Code.

If the building is to be converted to a commercial use it would be considered a change in occupancy classification. The building would have to be upgraded with respect to fire separations, exiting, emergency lighting etc. to meet the current Building Code.


**SUMMARY**

The decommissioned fire hall building has not been maintained for a number of years. The building is showing decay of structural elements as a result of moisture ingress and has reached a critical stage. The building cannot be considered safe in its present state.

**RECOMMENDATION(S)**

Install temporary support of the compromised bearing wall to keep the building stable.

Respectfully:



---

Dan Reynolds RBO  
Building Inspector

M4

# VILLAGE OF TAHSIS

## Report to Council

**To:** Mayor and Council  
**From:** Chief Administrative Officer  
**Date:** June 29, 2016  
**Re:** Tahsis Days Silent Auction Items

---

### PURPOSE OF REPORT:

To seek Council approval of Village silent auction item for Tahsis Days

### OPTIONS / ALTERNATIVES

1. Approve the silent auction items listed below
2. Approve alternative silent auction items
3. Do not approve silent auction items

### BACKGROUND:

The Village has a tradition of donating silent auction items for Tahsis Days to raise revenue to offset the costs of operating the Tahsis Tourist Information Centre.

### DISCUSSION:

Staff have proposed that the Village offer the following as items for the silent auction:

- Annual parking pass (\$100.00)
- Pool Party (\$200.00)
- Recreation Centre Billiard/Pool table (value unknown)

### POLICY / LEGISLATIVE REQUIREMENTS:

In past years, Council approved silent auction items through a grant-in-aid application from the Tahsis Chamber of Commerce. As the Chamber is in a dormant state, there is no grant-in-aid application. However, Village staff have proposed offering similar items for auction as in previous years. As this is akin to a grant-in-aid application, Council approval is required.

**FINANCIAL IMPLICATIONS:**

See dollar value of items noted above. It is difficult to predict the amount of revenue generated from the silent auction.

**RECOMMENDATION:**

Option 1.

Proposed resolution: "That Council approve the donation of an annual parking pass, a "pool party" and a Recreation Centre pool table for the 2016 Tahsis Days silent auction".

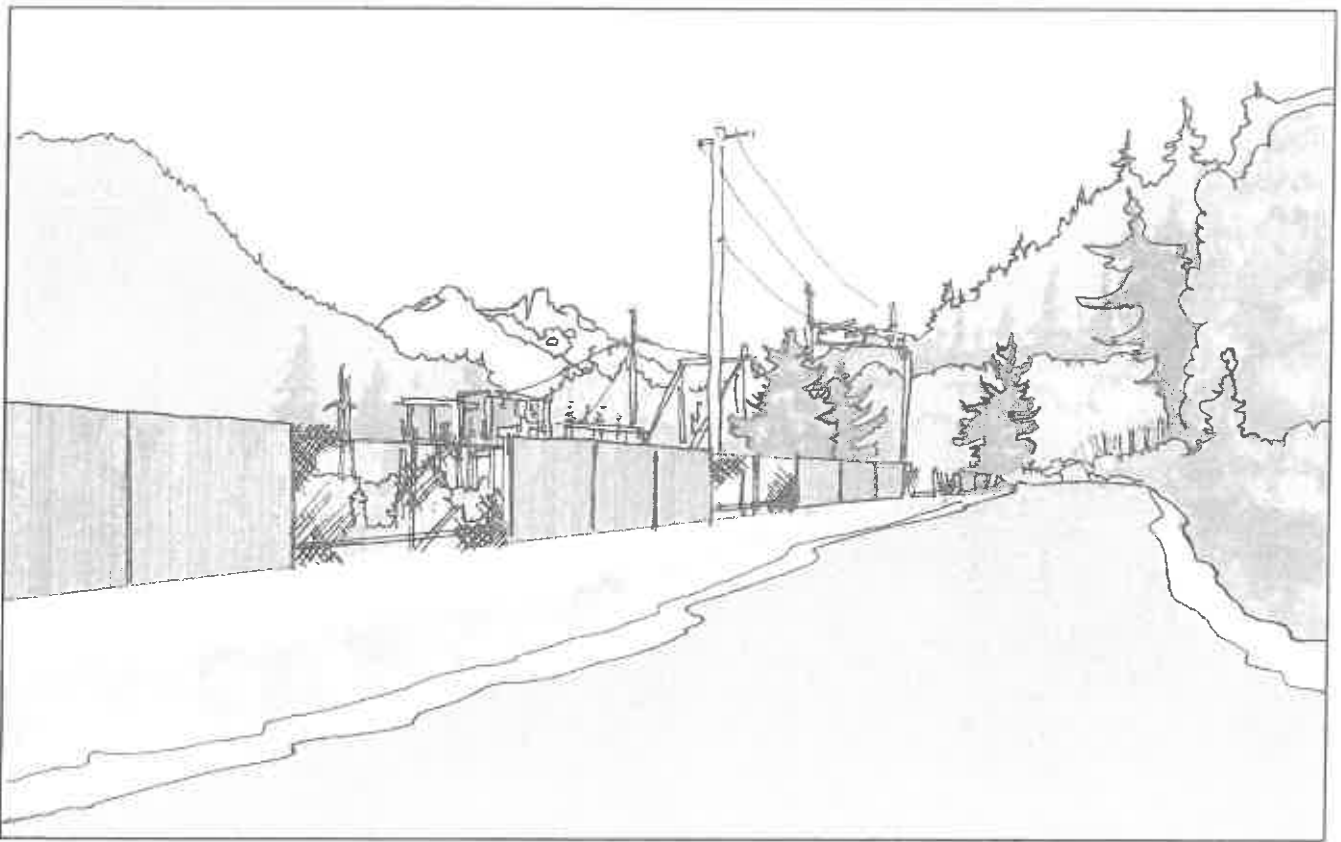
Respectfully submitted:



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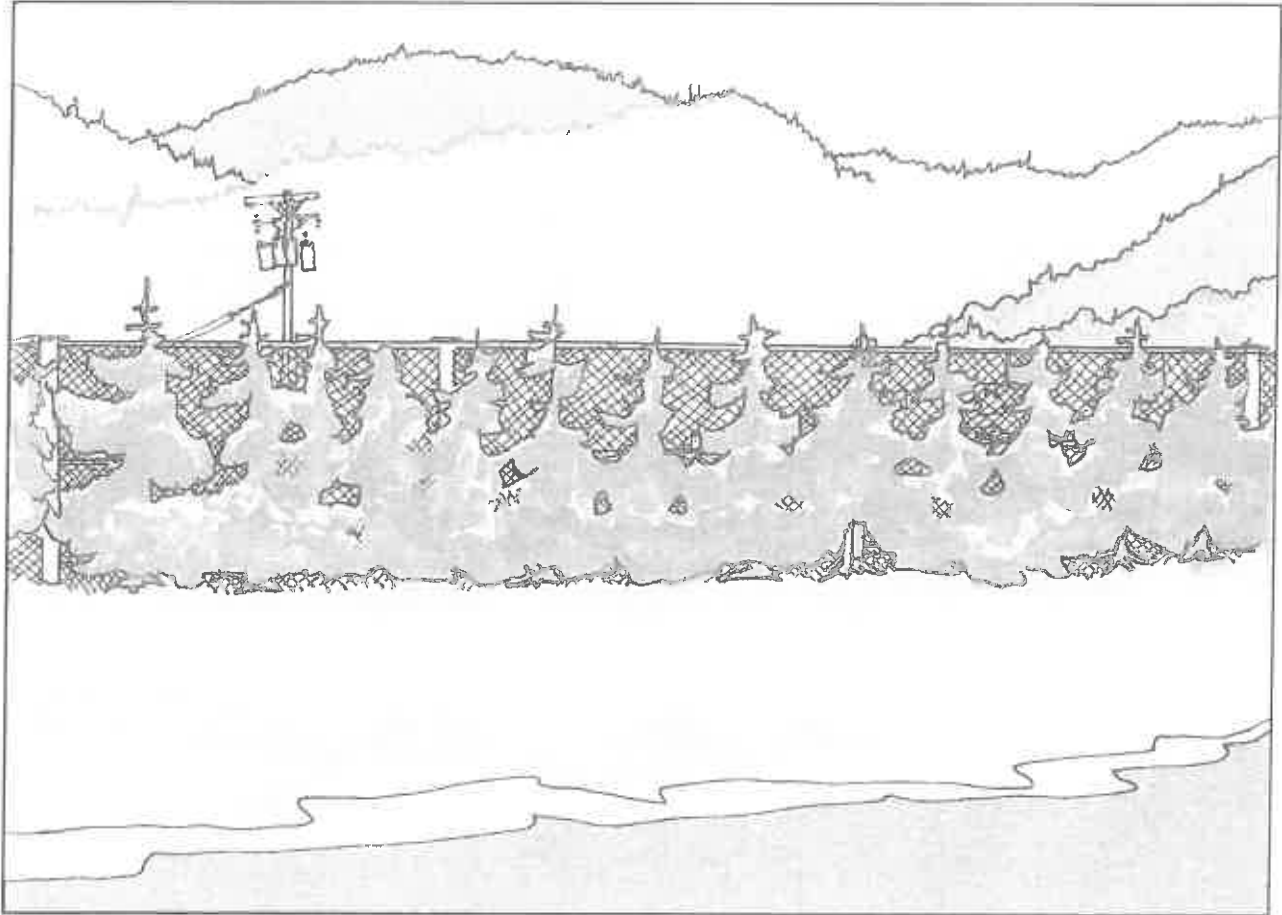
Mark Tatchell  
Chief Administrative Officer

Options for Tahsis Fencing Project - WFP



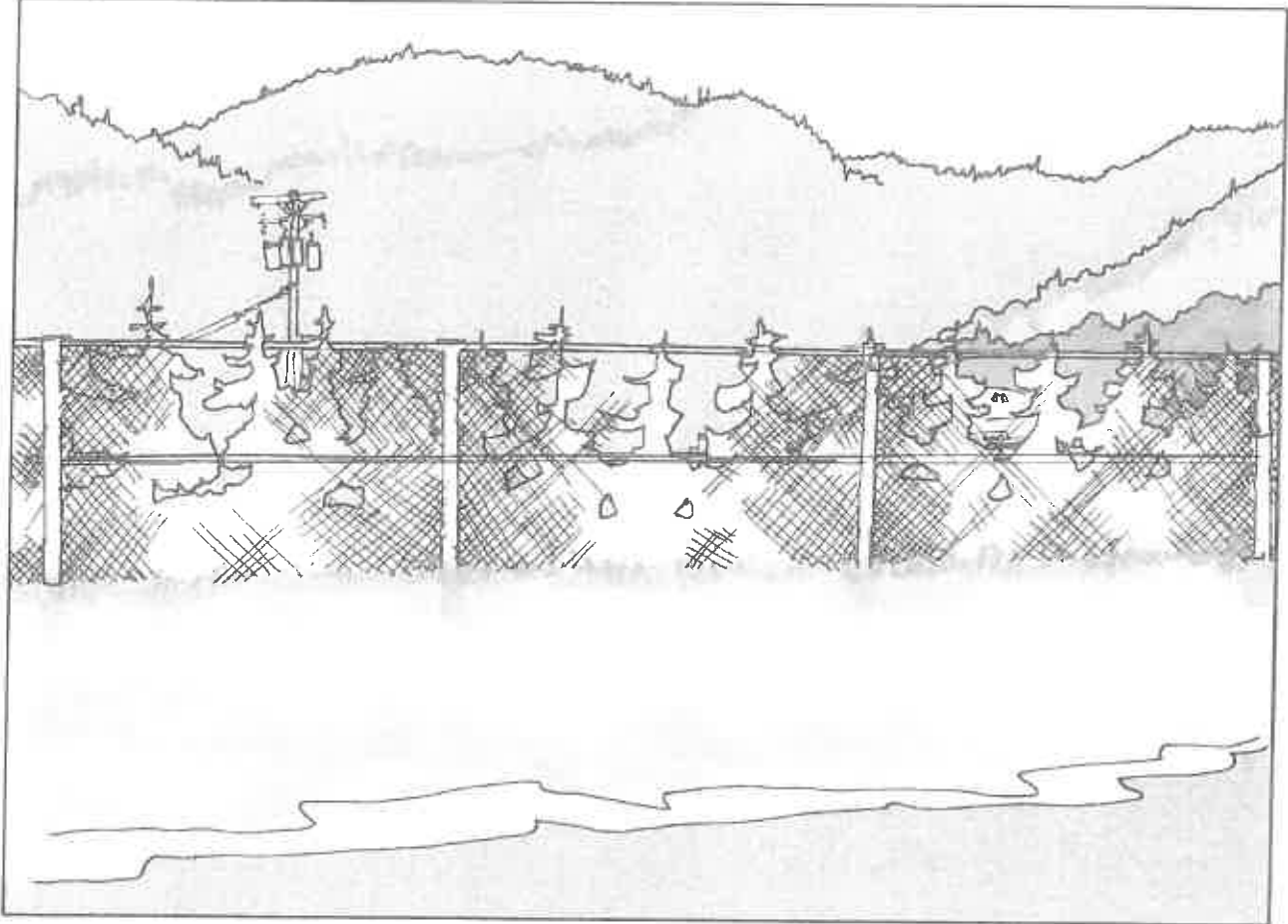
1. Mixed cedar and chain link

Options for Tahsis Fencing Project - WFP



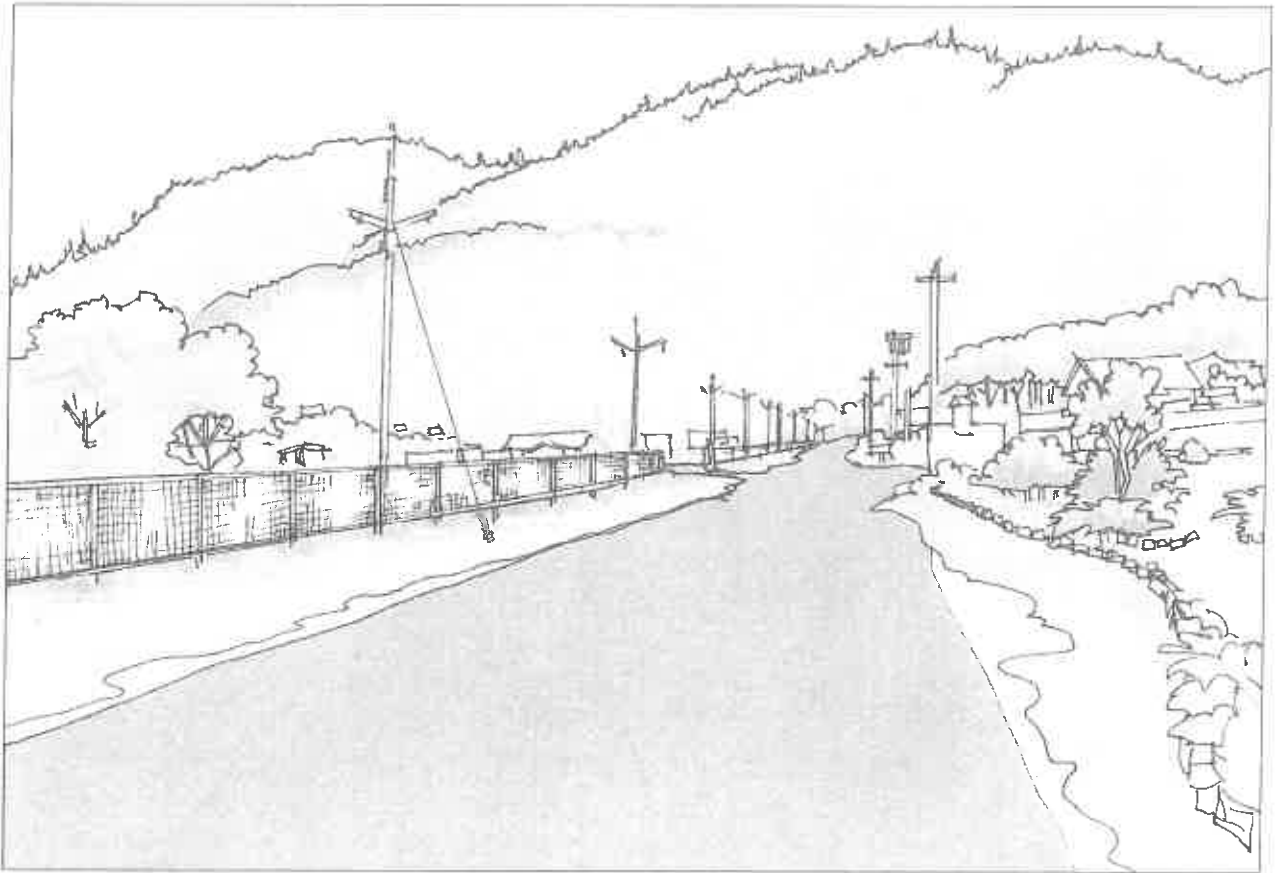
2. Chain link with cedar planting - Trees on outside of fence

Options for Tahsis Fencing Project - WFP



3. Chain link with cedar planting - Trees on inside of the fence

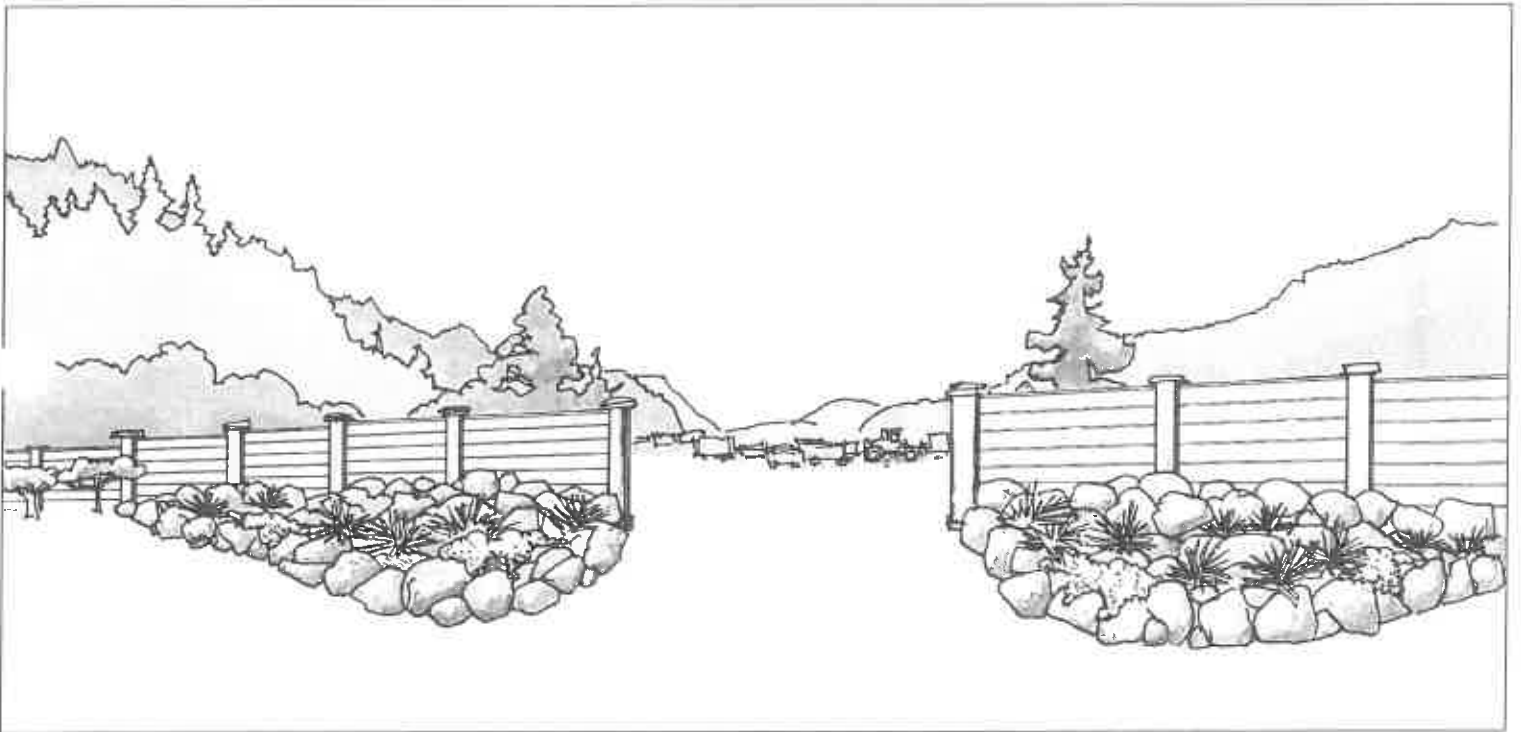
**Options for Tahsis Fencing Project - WFP**



4. Cattle panel and cedar fence



**Options for Tahsis Fencing Project - WFP**



- Option 5. Solid cedar fence - horizontal boards (shown)
- Option 6. Solid cedar fence - vertical boards (not shown)